

**Graduate Policy & Affairs Committee
(GPAC)**

*Elizabeth Bifuh-Ambe, John Brown, Johanna Choo, Ramraj Gautam, Michael Graves, Scott Latham, Nese Orbey, Noah Van Dam, Kevin Petersen**, Mai Nguyen¹, Nancy Ludwig¹(absent), Deborah White¹*
** Ex-officio, ¹non-voting

MINUTES
GPAC Meeting September 18, 2023, at 3:30 PM
Alumni Hall 102

1. **Election of GPAC Chair** (Kevin Petersen)
Faculty Senate President Kevin Petersen requested nominations for chairperson. John Brown nominated himself. Michael Graves nominated Scott Latham. Each candidate made a brief statement, and a vote was conducted by paper ballot.
[Scott Latham was elected committee chair.](#)
2. **Executive Session: Graduate Student Petitions**
The committee moved to Alumni Hall 101 to discuss three student petitions. A faculty member spoke on behalf of each student. The committee returned to Alumni Hall 102.
3. **Motion to Approve the Minutes from the April 19, 2023, Meeting** (Scott Latham)
[Motion approved \(6 yes, 0 no, 1 abstain\).](#)
4. **New Curriculog Processes** (Kerry Patenaude)
Due to time constraints this discussion was moved to the end of the agenda. Kerry Patenaude provided a brief overview of the new approval processes in Curriculog. Everyone with a UML email address can view all steps of all proposals in Curriculog. Originators, Department Chairs/Program Coordinators, College Curriculum Committees, and College Deans will approve proposals directly in Curriculog. UPC and GPAC members will be notified in the week prior to their meeting to review proposals attached to the agenda in Curriculog. UPC and GPAC will discuss proposals and vote during their respective meetings. Committee members may comment in Curriculog if they wish, but only the Chair will enter the results of the vote in Curriculog. UPC and GPAC members should not vote directly in Curriculog. Key issue: When the originator confirms that a syllabus is attached but does not attach a syllabus; this is a limitation of the system, and the approver should reject the proposal back to the originator.
5. **Program Proposals** (Scott Latham)
 - **Proposal for a new option: PhD in Engineering, Aerospace Engineering Option** (Christopher Hansen) - Chair of Mechanical and Industrial Engineering Christopher Hansen clarified that an option was approved last year (Aerospace Sciences). This is a similar option, but it is Aerospace Engineering, for FA24. All options fall under the “PhD in Engineering.”
[Motion to Approve the new option in Aerospace Engineering, on the condition that these courses will be available by FA24](#)

- Motion approved unanimously (7 yes, 0 no, 0 abstain)

6. **Policy Proposals** (Scott Latham)

- **Proposal to waive the GRE for MS Engineering Programs** (Sukesh Aghara) – Tabled for a future meeting.

7. **Course Proposals** (Scott Latham)

The committee relies on faculty expertise in the course proposals and is charged with taking a broader cross-college perspective when reviewing proposals. It is important to distinguish between “change course” and “new course.” The committee would like the reasons for making changes stated in the proposals.

- **BIOL.5892 Crystallography and Structural Bioinformatics** (change existing course)
- **ENTR.6991 Entrepreneurship Internship** (add new course)
The phrasing “This course is an eligible course...” needs improvement.
A pre-requisite of 3.0 is not enforceable; can only enforce a major GPA.
- **MKTG.6990 Marketing Internship** (add new course)
- **MKTG.7970 Managerial Research Seminar** (add new course)
- **PHRM.6600 Pharmacokinetics and Drug Metabolism** (change existing course)
- **PHRM.6900 Graduate Project PHRM** (add new course)
- **PHYS.5350 Introductory Quantum Mechanics I** (change existing course)
The title of the course changed slightly. If the content of the course remains the same for the most part, the course may remain the same course number. If the content of the course changes drastically where students should receive credits for a different course, a new course number should be added. In addition, the pre/co req requirements need clear and/or logic conditions in order to code the requirements in the student system.
- **PLAS.5001 Graduate Plastics Safety Lecture 1** (add new course)
- **PLAS.5002 Graduate Plastics Safety Lecture 2** (add new course)
- **PLAS.5210 Polymers in Sports** (add new course)
There is no syllabus attached. The proposal cannot be approved without a syllabus.
- **PLAS.5960 Plastics, Elastomers and Additives from Renewable Resources** (change existing course)

Motion to remove PLAS.5210 Polymers in Sports (needs syllabus) and PHYS.5350 Introductory Quantum Mechanics I (larger changes constitute a new course) from the vote.

- Motion approved unanimously (7 yes, 0 no, 0 abstain).

Motion to approve the remaining list of courses.

- Motion approved unanimously (7 yes, 0 no, 0 abstain).

Meeting adjourned 4:59pm.