

Padmini Chandrasekaran, Karoline Evans, Michael Geiger, Mary Gormley, Michelle Hunt, Mary Kate Keyes, Art Mittler, Carol Myers, Jesus Reyes-Blanco (absent), Kevin Petersen*, Julie Nash¹ (absent), Mai Nguyen¹, Anthony Milisci,² (absent)*

**ex-officio, ¹ non-voting, ² student-at-large*

Minutes

Meeting of Undergraduate Policy Committee (UPC) of Faculty Senate December 11, 2023, 3:30 p.m. in Alumni Hall 102

1. Minutes of November 13, 2023 <https://uml.curriculog.com/proposal:1522/form>
Approved via email week of 11/20
2. Policy Proposals
 1. **Undergraduate Certificate Deletion/Repetition Policy** (Pauline Christakis) <https://uml.curriculog.com/proposal:1505/form>. Pauline presented the proposal to allow undergraduates in certificate programs to delete or retake 3 credits in their program. The proposal passed unanimously (7 yes, 0 no).
3. Program Proposals
 1. **Change an Existing Plan: B.S. in Industrial Engineering no subplan** (David Claudio) <https://uml.curriculog.com/proposal:1501/form>. No one from Engineering was present, so Mike Geiger explained the proposal. The department requested this change go into effect Spring 2024, but Faculty Senate won't be able to vote on the proposal until Feb 2024, so it won't go into effect until Fall 2024. Exceptions may be made for students this spring semester. The proposal passed unanimously (7 yes, 0 no).
4. Course Proposals
 1. BIOL.2991 Cell and Tissue Course Elective (new course) <https://uml.curriculog.com/proposal:1294/form>
 2. BIOL.2992 Organism, Evolution, and Environment Elective (new course) <https://uml.curriculog.com/proposal:1295/form>
 3. CHEM.1030 Chemistry of Recreational Drugs for Non-Scientists (new course) <https://uml.curriculog.com/proposal:1400/form>

4. COMP.4060 Compiler Construction I (change course) <https://uml.curriculog.com/proposal:1466/form>
5. COMP.4500 Mobile Robotics 1 (change course) <https://uml.curriculog.com/proposal:1298/form>
6. COMP.4510 Mobile Robotics 2 (change course) <https://uml.curriculog.com/proposal:1315/form>
7. COMP.4520 Robot Design (new course) <https://uml.curriculog.com/proposal:1314/form>
8. EECE.4220 Printed Circuit Board Design (new course) <https://uml.curriculog.com/proposal:1394/form>
9. EXER.3150 Kinesiology (change course) <https://uml.curriculog.com/proposal:1509/form>
10. EXER.3170 Kinesiology Laboratory (change course) <https://uml.curriculog.com/proposal:1510/form>
11. EXER.4210 Directed Study in Health Promotion (change course) <https://uml.curriculog.com/proposal:1514/form>
12. EXER.4220 Exercise Prescription and Programming (change course) <https://uml.curriculog.com/proposal:1512/form>
13. EXER.4280 Exercise Prescription and Programming Laboratory (change course) <https://uml.curriculog.com/proposal:1513/form>
14. MATH.1220 Management Calculus (change course) <https://uml.curriculog.com/proposal:1481/form>
15. MATH.1225 Precalculus Mathematics I (change course) <https://uml.curriculog.com/proposal:1479/form>
16. MATH. 1230 Precalculus Mathematics II (change course) <https://uml.curriculog.com/proposal:1480/form>
17. MATH.1270 Preparation for Calculus (change course) <https://uml.curriculog.com/proposal:1413/form>
18. MATH.4200 Mathematical Problem Solving (change course) <https://uml.curriculog.com/proposal:1366/form>

Motion to approve all course proposals was made by Carol and seconded by Karoline; all classes were approved unanimously (7 yes, 0 no).

5. Discussion

1. Presented by Pauline Christakis and Angela Valvis of GPS, the issue discussed was the university policy retaining the right to reject transfer credits more than 10 years old. The committee and presenters discussed how transfer students may come in with a number of transferred courses, but then lose some of those credits once departments evaluate and reject older courses. There is a general rule some universities use to assure transferred course material is current, and some

institutions focus only on STEM courses for this rule. At UML, there seemed to be a process problem that needs to be addressed, and the committee thought first we need to fix communication with newly admitted transfer students. Mai noted that depending on how courses are classified, the evaluation of a transfer course is not consistent across the university. Angela suggested that many of the adult learners with older credits are also first-generation students and from underrepresented populations, which the university intends to support better. The committee all agreed that the process needs to be clarified, the evaluation needs to be equitable, and that the department review needs to be manageable. There was also discussion on how the review might be different for degree program requirements and free electives/general education, though Kevin cautioned undermining the core curriculum. The committee understands the recruitment and retention pressures while also wants to make sure each department controls its curriculum and that the university maintain its academic standards. We may explore using university credits as an option, but the committee wants to invite more stakeholders to the discussion before moving forward. For our upcoming meeting, we intend to invite Kerri Johnston (admissions) and to make sure Julie Nash and Paula Haines are attending so we can discuss the process further. Kevin will also share what peer institutions are doing with their transfer credit policies.

Meeting adjourned at 5pm.